# **ONSITE INFORMATION**

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### THURSDAY, JULY 25, 2013

Casual attire for all day functions. Casual attire for evening functions.

#### Arrivals

Upon arrival at the Atlanta Hartsfield-Jackson International Airport, staff from the Travel, Meetings, and Incentives department (wearing red) will greet you in the Delta Airlines South Terminal Baggage Claim area. Once you have claimed your luggage, they will direct you to transportation to The Omni Hotel.

#### 10 a.m.-5 p.m. Hotel Registration

The Omni Hotel-Lobby Alcove-South Tower

#### Aflac Registration and Complimentary Internet

The Omni Hotel-Lobby Alcove-South Tower

#### 11:30 a.m.-2:30 p.m. Arrival Lunch Buffet

The Omni Hotel-Atrium Terrace-Atrium Level-South Tower

#### 6-7 p.m. Welcome Reception

The Omni Hotel-Atrium Terrace-Atrium Level-South Tower Get acquainted with the other qualifiers during this cocktail reception.

#### 7-8 p.m. Welcome Dinner

(M-4) The Omni Hotel-Grand Ballroom-North Tower Invocation followed by dinner.

#### 8-9 p.m. Entertainment

(M-4) The Omni Hotel-Grand Ballroom-North Tower Enjoy hilarious comedy with Henry Cho.

### FRIDAY, JULY 26, 2013

Business casual attire for all day functions. Business attire for evening functions.

#### 5:30-7:00 a.m. Breakfast Buffet

(M-4) The Omni Hotel-Grand Ballroom-North Tower

#### 7 a.m. Buses Depart Hotel for Aflac World Wide Headquarters in Columbus

(M-2) The Omni Hotel–International Level–North Tower (by Morsel's Cafe)

Two-hour ride to Columbus.

#### 9 a.m.-5 p.m. Aflac Hospitality Desk

(M-4) The Omni Hotel-Grand Ballroom Foyer-North Tower

#### IN COLUMBUS

#### WWHQ Tours

Here's your chance to see where your hard work is processed. On the tour you will visit the Aflac Campuses in Columbus, Georgia.

#### 11:30 a.m.-1 p.m. Lunch in Columbus

Columbus Convention & Trade Center

#### Motivational Speaker and Aflac Booths

Columbus Convention & Trade Center

#### 3-4 p.m. All Buses Depart Columbus for Atlanta

Return to The Omni Hotel



## FRIDAY, JULY 26, 2013 (CONTINUED)

6:30-7:30 p.m.

#### Awards Receptions and Photographs

The Omni Hotel-Atrium Terrace-Atrium Level-South Tower

You are the guest of honor tonight. Begin the evening with a reception and pictures with your Territory Director.

#### 7:30-9:30 p.m. Awards Banquet and Speaker

(M-4) The Omni Hotel–Grand Ballroom–North Tower Enjoy a wonderful dinner and bask in the spotlight as you are honored for outstanding production during your first year with Aflac.

#### 9:30-11 p.m. After Dinner Entertainment

(M-4) The Omni Hotel-Grand Ballroom-North Tower Not ready to call it a night? After the awards banquet, join us for live entertainment.

## SATURDAY, JULY 27, 2013

Casual attire for all day and evening functions.

#### 7-8:30 a.m. Breakfast Buffet

(M-4) The Omni Hotel-Grand Ballroom-North Tower

#### 8 a.m.-5 p.m. Aflac Hospitality Desk, Travel Desk, and Complimentary Internet

(M-4) The Omni Hotel-Grand Ballroom Foyer-North Tower

#### 8 a.m.-2 p.m. Optional Activities

Departure locations to be noted on your confirmation ticket.

#### 9 a.m.-1 p.m. Making a Splash Georgia Aquarium

Make a splash in Atlanta! Now is the perfect time to experience the world's largest aquarium and one of the feature Atlanta attraction.

#### 9 a.m.-1 p.m. Thirst for Atlanta

The World of Coca-Cola is an experience unique to Atlanta that cannot be found anywhere in the world. You can sample over 20 exotic Coca-Cola beverages. After you've gotten all of your Coca-Cola collectibles, you will be taken to the CNN Center to enjoy a guided tour of the world-famous news studio.

# SATURDAY, JULY 27, 2013 (CONTINUED)

#### 9 a.m., 10 a.m., 11 a.m., 12 p.m. Children's Healthcare of Atlanta

Check your Optional Activity Tickets for your assigned tour time. If you were among the first 125 sign up for this tour, your assigned tour time will be included in your arrival packet. \*Please note that for the safety of the patients, anyone with chicken pox or a cold will not be allowed on the tour.

#### 9:15 a.m.-1:30 p.m.

#### Georgia's Giant Granite-Stone Mountain

Guests are in for a treat as they visit the "Eighth Wonder of the Word"—Stone Mountain Park. Upon arrival, you will receive a wristband one-day adventure pass that includes all activities in the park.

#### 10:30 a.m.-1 p.m.

#### SweetWater Brewery Tour & Tasting

Located in the heart of Midtown Atlanta, SweetWater Brewing Company is the South's second largest craft brewery, known for their unpasteurized and aggressive West Coast brewing style. Located in the Armour Circle Industrial Park, the SweetWater headquarters is minutes from some of Atlanta's most notable neighborhoods and a staple in the city's cultural scene.

SweetWater tours and tastings are pretty loose and social, perfect for a casual day out. Guests will enjoy tours of the brewery as well as samplings and merchandise shopping - just be 21 and able to prove it. Let the good times flow at SweetWater Brewery! Note: All guests will be required to show valid ID for proof of age.

#### 11:30 a.m.-2 p.m. Lunch Buffet

(M-4) The Omni Hotel-Grand Ballroom-North Tower

#### 2-4 p.m. Optional Education Session

(M-2) The Omni Hotel–International Ballroom EF–North Tower

#### **Leveraging Health Care Reform**

- Overview/update on legislative changes
- General insurance industry adaptations
- Market opportunity and Aflac Advantage
- Aflac curriculum and HCR conversation tool
- Table-top discussions

#### 6:30-9 p.m. Dinner and Game Night

(M-4) The Omni Hotel–Grand Ballroom–North Tower Step into the Aflac Sports Lounge to play your favorite games, like Air Hockey, Table Tennis, Foosball, Super Shot, Skee Ball, Guitar Hero, Mario Kart, Dance Revolution, Daytona Racer, Hydro Thunder, Arctic Thunder and more!



## **SUNDAY, JULY 28, 2013**

#### 5:30-9 a.m. Breakfast Buffet

(M-2) The Omni Hotel-International Ballroom-North Tower

#### **Departures**

The Omni Hotel–International Level–North Tower (by Morsel's Cafe)

Departure instructions, such as baggage handling, departure location, and your departure time from hotel, will be included in the arrival packet you pick up at the Aflac Registration Desk.

#### ATTIRE

#### Casual

Men Khakis or jeans in good repair, cargo length

shorts, polo shirts, casual button-down shirt

Women Khakis or jeans in good repair, Bermuda length

shorts, knee length or long skirt, sundress or

casual dress, casual top

\*No T-shirts with slogans or pants/shorts with holes

#### **Business Casual Attire**

Men Dress slacks, shirt with collar, sport coat or

blazer optional

Women Dress slacks or capri pants, casual blouse

or knit shirt, knee length or long skirt, casual

dress

#### **Business Attire**

Men Business suit, dress slacks, shirt with collar,

sport coat or blazer, tie, dress shoes

Women Suit or business style dress with jacket,

dress shoes

#### WEATHER

Temperatures in Atlanta during late July are in the high 80s to mid 90s and mid 70s to mid 80s at night.



### YOU WILL BE STAYING AT THE OMNI HOTEL AT CNN CENTER.

#### When you arrive:

Be prepared to provide a credit card or pay a cash deposit for incidentals (phone calls, room service, recreational activities, etc.). It is not recommended to provide a debit or check card for this purpose.

#### When you check out of the hotel:

Clear your hotel account of all incidental charges. Specific instructions for handling your luggage and departure times from the hotel to the airport will be included in your arrival packet.

#### Smokers:

Smoking is not allowed inside any Triple Crown/Platinum Star event.

#### Please remember your Triple Crown/Platinum Star trip includes:

- · Round-trip airfare from the airport nearest your home to the Atlanta airport for you and a guest
- Aflac will issue airline tickets for July 25-28.
- Skycap tips at the Atlanta airport
- Your hotel bellman tips
- One hotel room and tax (arriving on July 25 and departure on July 28)
- All meals, entertainment, and tours listed on the agenda (unless otherwise noted)
- Transportation to and from events described in the agenda
- Baggage reimbursement for the first piece of checked luggage per person (See restrictions on page 9.)
- If you decide to drive, a maximum reimbursement of 800 miles round trip will be reimbursed. (See form on page 8.)
- Aflac will pay for overnight parking at the hotel.

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TRIP DATES: JULY 25-28, 2013

#### You will be responsible for:

- · Additional hotel room, if required for your guest
- Any extra airline charges for your guest
- Activities not listed on the agenda that you plan for yourself (recreational activities, shopping or sightseeing if you chose the On My Own activity, etc.)
- Airport parking, meals not listed on the agenda, and bar tabs
- Souvenirs or other personal purchases
- · Luggage fees for second piece per person or any overweight or oversized bags
- Incidental charges to your room such as phone calls, room service, mini bar, in-room movies, etc.
- Ground transportation to and from the hotel, if you choose to arrive or depart outside the normal Triple Crown dates of July 25 or July 28.

#### Are There Any Restrictions on Whom I Can Bring as My Guest?

The guest of a qualifier must be at least 18 years old. A guest cannot be a licensed associate with Aflac, unless he or she is an immediate family member (spouse, parent, brother, sister, or adult child). Completed questionnaires are reviewed by Contest Administration to approve the eligibility of each guest, and their decision is final. No infants, toddlers, or children are allowed on any Aflac trips.

#### Where Will I Stay?

Aflac has secured lodging at The Omni Hotel at CNN Center. If you extend your trip to arrive before July 25 or depart Atlanta after July 28, you will be responsible for making reservations, and paying, directly with the hotel of your choice.

#### How Will this Trip Affect My Taxes?

Aflac is required by law to include some costs associated with Triple Crown on your Form 1099 as compensation. These costs include all expenses related to your spouse or guest (airfare, meals, entertainment, etc.) and any prizes or awards received by the qualifier. Please consult your personal tax advisor about deducting any of these expenses on your personal income tax return.

(See Honor Clubs Guidelines.)



- Honor Clubs awards are for qualifiers only. Under no circumstances is a substitute allowed or transferable.
- If a person qualifies for a contest in which a trip is the award and is terminated as an Aflac or Aflac New York associate before the trip, he or she will not be entitled to attend the trip or receive any other compensation.
- Qualifiers to the annual Aflac Convention and President's
   Club are allowed to invite spouses or eligible guests to
   accompany them on the trip. However, guests may not be
   included on all Honor Clubs trips. If guests are included, this
   information is specifically stated in the brochure covering
   that Honor Club trip.
- Trip guests cannot be members of the Aflac or Aflac New York field force or employees at Aflac Worldwide Headquarters, the Aflac New York Home office, or Aflac Group, unless he or she is an immediate family member. For purposes of guest eligibility, a family member is defined as a qualifier's mother, father, sister, brother, or adult child. If an additional sleeping room is needed, the qualifier is required to pay for the cost of the room. Each qualifier is entitled to bring one eligible guest. No guest under the age of 18 (including infants) is allowed.
- Qualifiers who fail to show up for the trip and do not cancel their participation in advance of the trip will have the entire value of the trip added to their 1099.

- If a qualifier chooses to alter travel arrangements made by Aflac, he or she is fully responsible for his or her own arrangements. Aflac's Travel, Meetings, and Incentives departments books airline reservations for the qualifier according to the arrival and departure dates for the event. After qualifiers receive their airline tickets, they may deal directly with the airline reservation/ticketing office to alter travel plans as they desire. Qualifiers are responsible for any additional fees imposed by the airline to change travel dates or to update airline tickets.
- If a qualifier chooses to drive to any incentive trip, the maximum mileage reimbursement is limited to 400 miles each way and is reimbursed at the current allowable IRS rate.
- Contest related-trips are intended to honor, educate, and entertain our best producers. To make the experience as pleasant and rewarding as possible for everyone, anyone engaging in disorderly or unruly conduct at any time during a company-sponsored Honor Club trip may, at Aflac's sole discretion, be excluded from the remaining events and activities and be asked to leave.

TRIP DATES: JULY 25-28, 2013

## **MILEAGE REIMBURSEMENT**





# ATLANTA 2013

Aflac's maximum reimbursement is 400 miles each way at the current allowable IRS rate or the amount Aflac would have paid for your airline ticket, whichever is less.

MILEAGE REIMBURSEMENT REQUEST			
DATE	NAME		
WRITING NUMBE	ER		
TRAVELED TO	FROM		
For the purpose of: JULY TRIPLE CROWN/PLATINUM STAR 2013			
Total round-trip miles of driving incurred:			
Current Reimbursement Rate: 56.5¢/mile			
Total reimbursement requested: \$			
All reimbursements 45 days of the even	will be direct-deposited into your account on file with Aflac within it.		

#### DO NOT FAX

#### Please print and mail original form to:

Aflac Travel, Meetings & Incentive Department
Attn: Gina Hartshorne
1932 Wynnton Road, Columbus, Georgia 31999

Must be submitted within 30 days following event.

## **BAGGAGE REIMBURSEMENT**





# ATLANTA 2013

Currently, some airlines are now charging their customers for all checked luggage. If you are booked and ticketed on one of these airlines and have checked luggage, **Aflac will reimburse you for the first piece of checked luggage per person only.** Travelers who have frequent flyer status with these carriers **may** be exempt from these fees. Please check each individual carrier's Web site for additional details. Additional fees for two or more pieces of checked luggage per person or luggage that is overweight **will not** be eligible for reimbursement. To request reimbursement for the first piece of checked luggage, please complete the Luggage Reimbursement Form and include original receipts generated by the airlines. Reimbursement will be provided following the trip.

Please check with your airline for their current policy regarding checked baggage allowances and fees.

To request reimbursement, please submit the completed form below with your **original receipts** issued by the airlines (photocopies will not be accepted) that reflect the price you paid for checked baggage to the Travel, Meetings & Incentives Department.

Only reimbursement forms received within 30 days of your travel will be honored.

BAGGAGE	REIMBURSEMENT	REQUEST
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DATE	_NAME	
WRITING NUMBER		
TRAVELED TO		FROM
For the purpose of: JULY TRIPLE CROWN/PLATINUM STAR 2013		
Total round-trip miles of dri	ving incurred:	
Total reimbursement reques	ted: \$	
All reimbursements will be direct-deposited into your account on file with Aflac within 45 days of the event.		

#### DO NOT FAX

#### Please print and mail original form to:

Aflac Travel, Meetings & Incentive Department
Attn: Gina Hartshorne
1932 Wynnton Road, Columbus, Georgia 31999

Must be submitted within 30 days following event.

## **LEAVE AT HOME INFO**



#### The Omni Hotel at CNN Center

100 CNN Center Atlanta, Georgia 30303 Phone: 404.659.0000







#### The Omni Hotel at CNN Center

100 CNN Center Atlanta, Georgia 30303 Phone: 404.659.0000



